



FORKLIFT GUIDELINES

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Operating in California, Nevada, and Arizona

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Forklift Guidelines

Some employees may be required to use forklifts and we are committed to providing training for all operators based on their prior knowledge, types of vehicles used at our facilities, and the hazards in the workplace.

Our policy is that only trained, authorized and certified operators shall be permitted to operate a forklift. The forklift training will consist of group discussion, tests, classroom, and hands on practice. The following topics will be covered in the forklift training:

Characteristics of a Forklift

Employees will be trained on the type of forklift that they will be authorized to operate and its relationship to the following topics:

- Differences from the automobile
- Controls and instrumentation: location, what they do, and how they work
- Engine or motor operation
- Steering and maneuvering
- Visibility
- Fork and/or attachment operation, and limitations of their use
- Vehicle capacity
- Vehicle stability
- Vehicle inspection and maintenance the operator will be required to perform
- Refueling or charging and recharging batteries
- Operating limitations
- Any other operating instruction, warning, or precaution listed in the operator's manual for the type of vehicle the employee is being trained to operate.

The Operating Environment

Employees will be trained on the importance of being aware of their surroundings, and the loads that they will be working with. The following topics will be covered;

- Floor surfaces and/or ground conditions where the vehicle will be operated
- Composition of probable loads and load stability
- Load manipulation, stacking, and un-stacking
- Pedestrian traffic
- Narrow aisle and restricted place operation
- Operating in classified hazardous locations
- Operating the truck on ramps and other sloped surfaces that would affect the stability of the vehicle
- Other unique or potentially hazardous environmental conditions that exist or may exist in the workplace
- Operating the vehicle in closed environments and others where insufficient ventilation and/or poor vehicle maintenance could cause buildup of carbon monoxide or diesel exhaust.

Employee Evaluation

During the course of forklift operation, management may observe the employee performing an unsafe act, such as riding the load too high or traveling at an unsafe speed. The supervisor making the correction should point out the incorrect manner of operation of the forklift or other unsafe act being conducted, tell the employee how to do the operation correctly, and then ensure the employee does the operation correctly. When there have been multiple on-the-spot corrections, we require that the employee be re-trained on the following information:

- Common unsafe situations encountered in the workplace
- Unsafe operating methods observed or known to be used
- The need for constant attentiveness to the vehicle, the workplace conditions, and the manner in which the vehicle is operated.

Evaluations (written form) on operators will be completed a minimum of every three years, and will be retrained in the area needed if an accident occurs and/or someone observes an unsafe act as stated above.

Daily Forklift Inspection

All company forklifts will be inspected once per shift by a designated operator(s). The designated operator(s) will be required to fill out the Daily Forklift Inspection Checklist at the beginning of each shift before operating forklift. If there will be multiple operators on a forklift, each operator must verify that the daily report was completed.

Employee Operating Instructions

Every employee who operates a forklift shall be instructed in the following procedures and in any other practices dictated by the work environment. Such information shall be provided at the time of initial assignment and at least annually thereafter. Copies of these instructions, printed in a language understood by the majority of the employees, shall be conspicuously posted at a place frequented by the drivers.

Employee Operating Instructions

1. Securely fasten your seat belt if the tractor has a ROPS.
2. Where possible, avoid operating the tractor near ditches, embankments, and holes.
3. Reduce speed when turning, crossing slopes, and on rough, slick, or muddy surfaces.
4. Stay off slopes too steep for safe operation.
5. Watch where you are going, especially at row ends, on roads, and around trees.
6. Do not permit others to ride.
7. Operate the tractor smoothly--no jerky turns, starts, or stops.
8. Hitch only to the drawbar and hitch points recommended by tractor manufacturers.
9. When tractor is stopped, set brakes securely and use park lock if available.

3650. Industrial Trucks. General

Industrial trucks and tow tractors shall be operated in a safe manner in accordance with the following operating rules:

- (1) Only drivers authorized by the employer and trained in the safe operations of industrial trucks or industrial tow tractors pursuant to Section 3668 shall be permitted to operate such vehicles.

- (2) Stunt driving and horseplay are prohibited.
- (3) No riders shall be permitted on vehicles unless provided with adequate riding facilities.
- (4) Employees shall not ride on the forks of lift trucks.
- (5) Employees shall not place any part of their bodies outside the running lines of an industrial truck or between mast uprights or other parts of the truck where shear or crushing hazards exist.
- (6) Employees shall not be allowed to stand, pass, or work under the elevated portion of any industrial truck, loaded or empty, unless it is effectively blocked to prevent it from falling.
- (7) Drivers shall check the vehicle at the beginning of each shift, and if it is found to be unsafe, the matter shall be reported immediately to a supervisor, the safety director or mechanic, and the vehicle shall not be put in service again until it has been made safe. Attention shall be given to the proper functioning of tires, horn, lights, battery, controller, brakes, steering mechanism, cooling system, and the lift system for fork lifts (forks, chains, cable, and limit switches).
- (8) No truck shall be operated with a leak in the fuel system.
- (9) Vehicles shall not exceed the authorized or safe speed, always maintaining a safe distance from other vehicles, keeping the truck under positive control at all times and all established traffic regulations shall be observed. For trucks traveling in the same direction, a safe distance may be considered to be approximately 3 truck lengths or preferably a time lapse--3 seconds--passing the same point.
- (10) Trucks traveling in the same direction shall not be passed at intersections, blind spots, or dangerous locations.
- (11) The driver shall slow down and sound the horn at cross aisles and other locations where vision is obstructed. If the load being carried obstructs forward view, the driver shall be required to travel with the load trailing.
- (12) Operators shall look in the direction of travel and shall not move a vehicle until certain that all persons are in the clear.
- (13) Trucks shall not be driven up to anyone standing in front of a bench or other fixed object of such size that the person could be caught between the truck and object.
- (14) Grades shall be ascended or descended slowly.
 - (A) When ascending or descending grades in excess of 10 percent, loaded trucks shall be driven with the load upgrade.
 - (B) On all grades the load and load engaging means shall be tilted back if applicable, and raised only as far as necessary to clear the road surface.
 - (C) Motorized hand and hand/rider trucks shall be operated on all grades with the load-engaging means downgrade.
- (15) The forks shall always be carried as low as possible, consistent with safe operations.
- (16) When leaving a vehicle unattended (the operator is over 25 feet (7.6 meters) from or out of sight of the industrial truck), the brakes are set, the mast is brought to the vertical position, and forks are left in the down position, either:
 - (A) The power shall be shut off and, when left on an incline, the wheels shall be blocked; or
 - (B) The power may remain on provided the wheels are blocked, front and rear.
- (17) When the operator of an industrial truck is dismounted and within 25 feet (7.6 meters) of the truck which remains in the operator's view, the load engaging means shall be fully lowered, controls placed in neutral, and the brakes set to prevent movement.

Exception: Forks on fork-equipped industrial trucks may be in the raised position for loading and unloading if the forks are raised no more than 42 inches above the level where the operator/loaders are standing and the power is shut off, controls placed in neutral and the brakes set. If on an incline, the wheels shall be blocked.

- (18) Vehicles shall not be run onto any elevator unless the driver is specifically authorized to do so. Before entering an elevator, the driver shall determine that the capacity of the elevator will not be exceeded. Once on an elevator, the industrial truck's power shall be shut off and the brakes set.
- (19) Motorized hand trucks shall enter elevators or other confined areas with the load end forward.
- (20) Vehicles shall not be operated on floors, sidewalk doors, or platforms that will not safely support the loaded vehicle.
- (21) Prior to driving onto trucks, trailers and railroad cars, their flooring shall be checked for breaks and other structural weaknesses.
- (22) Vehicles shall not be driven in and out of highway trucks and trailers at loading docks until such trucks or trailers are securely blocked or restrained and the brakes set.
- (23) To prevent railroad cars from moving during loading or unloading operations, the car brakes shall be set, wheel chocks or other recognized positive stops used, and blue stop signs, blue flags or blue lights displayed in accordance with Section 3333 of these Orders and Title 49, Code of Federal Regulations, Section 218.27 which is hereby incorporated by reference.
- (24) The width of one tire on the powered industrial truck shall be the minimum distance maintained from the edge by the truck while it is on any elevated dock, platform, freight car or truck.
- (25) Railroad tracks shall be crossed diagonally, wherever possible. Parking closer than 8 1/2 feet from the centerline of railroad tracks is prohibited.
- (26) Trucks shall not be loaded in excess of their rated capacity.
- (27) A loaded vehicle shall not be moved until the load is safe and secure.
- (28) Extreme care shall be taken when tilting loads. Tilting forward with the load engaging means elevated shall be prohibited except when picking up a load. Elevated loads shall not be tilted forward except when the load is being deposited onto a storage rack or equivalent. When stacking or tiering, backward tilt shall be limited to that necessary to stabilize the load.
- (29) The load engaging device shall be placed in such a manner that the load will be securely held or supported.
- (30) Special precautions shall be taken in the securing and handling of loads by trucks equipped with attachments, and during the operation of these trucks after the loads have been removed.
- (31) When powered industrial trucks are used to open and close doors, the following provisions shall be complied with:
 - (A) A device specifically designed for opening or closing doors shall be attached to the truck.
 - (B) The force applied by the device to the door shall be applied parallel to the direction of travel of the door.
 - (C) The entire door opening operation shall be in full view of the operator.
 - (D) The truck operator and other employees shall be clear of the area where the door might fall while being opened.
- (32) If loads are lifted by two or more trucks working in unison, the total weight of the load shall not exceed the combined rated lifting capacity of all trucks involved.
- (33) When provided by the industrial truck manufacturer, an operator restraint system such as a seat belt shall be used.

Safe Handling of LPG (Liquefied Petroleum Gas)

- Stop the motor, set handbrake, and block wheels before connecting LP Gas hoses. After filling LP Gas vessel, stop the motor before disconnecting hoses.
- Check for open flames and other sources of ignition in the immediate vicinity before connecting LP-Gas hoses.
- Do not smoke while transferring LP-Gas.
- Check the working pressure of the consumer’s LP-Gas vessel. This working pressure should be at least equal to the vapor pressure of the LP-Gas to be transferred.
- Stand by the filling valve during the transfer to LP-Gas.
- Walk completely around the truck before starting to leave, to make sure all hoses are disconnected and properly secured.
- Purge all tanks before making any repairs or alterations.
- Keep fire extinguishers in good condition, and refill immediately after use.
- Do not use open flame to locate LP-Gas Leak.
- Do not fill any cylinder within 10 feet of a building or house trailer.
- An LP-Gas vessel must be mounted on a firm foundation of concrete or masonry.
- Where there is any possibility of an LP-Gas vessel being struck by a vehicle, it must be protected by a suitable curb, fence or crash posts with railing.
- The vessels must be plainly marked Flammable on each side with lettering that is at least 1/12 the diameter of the vessel in height (lettering need not be more than 1 ½ inches high on vessels of 500 gallons or less, or more than 4 inches high for larger tanks.)
- Signs stating: No Smoking or Open Flame Permitted Within 25 Feet must be posted on or near the vessel in letters at least 1 ½ inches high.

| Volumetric capacity of tanks and cylinders (in U.S. gallons) | Minimum distance from source of ignition |
|---|---|
| 60 to 575 U.S. gallons inclusive | 10 feet |
| 576 to 2,000 U.S. gallons inclusive | 25 feet |
| Over 2,000 U.S. gallons | 50 feet |

▶ The vessel must be at least 10 feet from the nearest street line or sidewalk, and at least the following distances from the nearest building:

| Capacity Per Storage Tank | Minimum distance in feet | | Distance in feet between above ground storage tanks |
|---------------------------|--------------------------|-------------|---|
| | Underground | Aboveground | |
| U.S. gallons To 500 | 10 | 10 | 3 |

Forklift Evaluation/Re-Evaluation

| | | | | | | |
|------------------------------|--|----------------------------|-------------|-------------|------------|-----------------|
| Operator Name: | | Evaluator Name: | | | | |
| Date of Evaluation: | | Equipment Operated: | | | | |
| Operator Behaviors | | Good | Fair | Poor | N/A | Comments |
| Pre-use Inspection | | | | | | |
| 1. | Follow the Operator's Daily Checklist. | | | | | |
| 2. | Look for damage. | | | | | |
| 3. | Document all findings on the checklist | | | | | |
| Picking Up A Load | | | | | | |
| 1. | Square up on the center of the load. | | | | | |
| 2. | Stop with the fork tips about 1 foot from the load | | | | | |
| 3. | Clear personnel from the area near the load. | | | | | |
| 4. | Level the forks; then slowly drive forward until the load contacts the carriage. | | | | | |
| 5. | Lift the load carefully and smoothly until it is clear. | | | | | |
| 6. | Tilt the mast back slightly to stabilize the load. | | | | | |
| 7. | Look over both shoulders. | | | | | |
| 8. | After out and stopped, lower the load to travel height. | | | | | |
| Traveling | | | | | | |
| 1. | Do not raise or lower the load and forks while traveling. | | | | | |
| 2. | Maintain a safe speed. | | | | | |
| 3. | Observe all traffic rules, warning signs, floor load limits and overhead clearances. | | | | | |
| 4. | Keep arms and legs inside the forklift. | | | | | |
| 5. | Follow other vehicles at a safe distance. | | | | | |
| 6. | Slow down when cornering. | | | | | |
| 7. | Use the horn to alert others. | | | | | |
| 8. | Travel with the load facing uphill while on a ramp or incline. | | | | | |
| 9. | Stop smoothly. | | | | | |
| Putting Down The Load | | | | | | |
| 1. | Make sure there is sufficient clearance for the load. | | | | | |
| 2. | Clear personnel for the area near the load. | | | | | |
| 3. | Square up to the location; then stop about 1 foot away. | | | | | |
| 4. | Raise the load to placement level. | | | | | |
| 5. | Move slowly forward. | | | | | |
| 6. | If the load is on a pallet, lower it into position and lower the forks further. | | | | | |
| 7. | Look over both shoulders before backing out. | | | | | |
| 8. | Back straight out until the forks have cleared. | | | | | |
| 9. | Lower the forks to traveling position. | | | | | |

| Operator Behaviors | | Good | Fair | Poor | N/A | Comments |
|---------------------------------------|---|-------------|-------------|-------------|------------|-----------------|
| Parking | | | | | | |
| 1. | Fully lower the forks. | | | | | |
| 2. | Neutralize the controls. | | | | | |
| 3. | Set the brakes. | | | | | |
| 4. | Turn off the power. | | | | | |
| 5. | If parked on an incline, block the wheels. | | | | | |
| 6. | Park only in authorized areas. | | | | | |
| Fueling an Battery Replacement | | | | | | |
| 1. | Turn the engine off. | | | | | |
| 2. | Keep a fire extinguisher nearby. | | | | | |
| 3. | Use the proper Personal Protective Equipment (PPE). | | | | | |
| 4. | Follow safe fueling and battery recharging procedures. | | | | | |
| 5. | Clean up spills immediately. | | | | | |
| Final Evaluation | | | | | | |
| | Based on my evaluation, the operator has successfully completed the evaluation and is qualified to operate the following equipment: | | | | | |
| | | | | | | |
| | Based on my evaluation, the operator has not demonstrated competence in operating the following equipment: | | | | | |
| | | | | | | |

Make/Model: _____

Capacity: _____

Hours/Mileage: _____

Shift (circle): 1st 2nd 3rd

Operators Name: _____

Operators Signature: _____

| Forklift Inspection Form | Sunday | | Monday | | Tuesday | | Wednesday | | Thursday | | Friday | | Saturday | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Date: | / | / | / | / | / | / | / | / | / | / | / | / | / | / |
| <u>Propane/LPG</u> | Ok | Needs Attn. | Ok | Needs Attn. | Ok | Needs Attn. | Ok | Needs Attn. | Ok | Needs Attn. | Ok | Needs Attn. | Ok | Needs Attn. |
| KEY OFF Procedures | | | | | | | | | | | | | | |
| ○ Overhead guard | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Hydraulic cylinders | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Lift chains and rollers & Mast assembly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Forks | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Tires | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ LPG tank - locator pin – hose – gas gauge | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Check the engine oil level | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Examine the battery | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Check the hydraulic fluid level–transmission fluid level | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Check the engine coolant level | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| KEY ON Procedures | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Test the front, tail, and brake lights | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ENGINE RUNNING Procedures | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Check the gauges | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Oil pressure indicator lamp | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Ammeter indicator lamp | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Hour meter | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Water temperature gauge | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Test the standard equipment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Steering | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Brakes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Horn | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Front, tail, and brake lights | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ○ Seat belt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ● Check the operation of load-handling attachments | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

COMMENTS: _____
